

1983

COMIREX

Committee on Imagery Requirements and Exploitation

2 November 1983



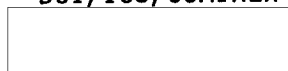
STAT

Attached is the form re our Christmas Party on 7 December. Also attached is a copy of the invitation that we sent out to the Committee. Any questions, please call me. Thanks for all your help!!!!



STAT

DCI/ICS/COMIREX



STAT

Attachments

MEMORANDUM FOR: C/LSD/OL

It is requested that the Executive Dining Room be reserved
for: STAT

SPONSOR:

Chairman, DCI/ICS/COMIR
Division & Phone No. STAT

Date: 7 December 1983Time: 17:30 - 19:30Occasion: Christmas PartyAccount No. 15032

Type of Party: Cocktails w/hors d'oeuvres

If number exceeds 130 the price per person is

~~\$7.00~~ \$9.00 per STAT

Number of People Approx. 200

STAT

SPONSOR (Signature & Phone No.)

- (1) The sponsor for the party will be billed for this number of people. Should a lesser number of personnel than stated above attend the function, no adjustment in the total price will be made unless the Logistics Services Division is notified at least 48 hours before the party.
- (2) The sponsor is obligated to provide security escorts for non-Agency guests and is responsible for the conduct of all those in attendance.
- (3) The sponsor is requested to have attendees vacate the Dining Room by 19:45 hours to avoid additional overtime charges for the party. If foreign nationals are in attendance contact the Office of Security on extension STAT
- (4) The minimum number of people attending a party in the Dining Room is 25, all checks must be made payable to Executive Dining Room Fund.